

**WILLOWS UNIFIED SCHOOL DISTRICT**  
**Office of the Superintendent**

**Date: 08/22/11**

**Request For Placement on Board Agenda:**

**AGENDA TOPIC: Associated Student Body (ASB) Indirect Fee**

**PRESENTER: Betty Skala, Director of Business Services**

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**Background Information:**

As per our Board Policy AR 3260, the district shall charge only those fees specifically authorized by law. Additionally, per FCMAT's 2007 Associated Student Body Accounting Manual and from the December 16, 2005 Fiscal Report from School Services of California, indirect fees are an allowable charge to our Associated Student Body programs. The district can charge at most, its allowable 2011-12 indirect rate of 9.61% for this fiscal year.

The purpose of an indirect fee is to cover the costs of, but not limited to, providing support for purchasing, accounting, personnel and general administrative support to specialized programs including ASB.

**Recommendations:**

We recommend that the Board approve a 3% indirect fee for fiscal year 2011-12.